



CONSTITUTION

ADELAIDE SRI LANKA BUDDHIST VIHARA INCORPORATED

අද්ලේඩ් ශ්‍රී ලංකා බෞද්ධ විහාර සංගමය

Updated Version- 2 August 2020
Previous Version- 12 August 2017

CONSTITUTION

ADELAIDE SRI LANKA BUDDHIST VIHARA INCORPORATED

1. NAME

The Association shall be known as the Adelaide Sri Lanka Buddhist Vihara Incorporated.

This Association shall at all times remain an independent body exclusively committed to its objectives and unaffiliated to any other social, community or political organization.

2. LOGO

The official logo of the Association is shown on the letterhead (copy of which is included as schedule 1 herein)

3. OFFICE

The registered office of the said Association shall be at 8, James Street, Crafers, SA 5152. Any change of address shall be notified in writing to the Registrar of Associations.

4. MEMBERSHIP

(a) The membership of the Association shall comprise of three categories, i.e.:-

(i) FULL MEMBER

A natural person over 18 years of age, who is a follower of Buddhism, is eligible to be a Full member of the Association on payment of the membership fee as specified under clause 7(a)

(ii) LIFE MEMBER

Any person who is eligible to become a Full Member, on payment of the fee specified under clause 7(c) hereunder, is eligible for Life Membership

(iii) FAMILY MEMBER

All immediate family members of either a Full Member or Life Member shall be entitled to all the rights of a Life Member or a Full Member pursuant to these rules, save that family members who have not paid a Membership fee shall not be entitled to vote at any meeting of the Association.

(b) Any person seeking Full or Life Membership shall be elected as follows;

An application for membership shall be made on the approved form together with a minimum of one month's subscription fee as per Clause 7 but prorated. Concessions are applicable as mentioned under clause 7(c). Such application shall be considered by the Committee of Management at its meetings. The decision of the Committee of management shall be final.

(c) If the Committee of Management refuses to admit an applicant, the Secretary shall within 14 days write to the applicant outlining the reasons for such refusal of the application.

(d) Upon an application being approved by the committee, the Secretary shall within 30 days notify the applicant that his/her application for Membership of the Association has been approved and update the Register of Members accordingly.

- (e) It shall be the duty of every member to accept this constitution and objectives of this association and abide by its rules and regulations and those framed by the Committee of Management from time to time for the conduct of the business of the Association.
- (f) A right, privilege, or liability of a person by reason of his/her membership of the Association shall not be transferred or transmitted to another person other than in circumstances of Family Membership pursuant to clause 4(A) (iii)
- (g) Membership shall terminate upon the cessation of his/her membership either by death, resignation, expulsion non-payment of membership fee for a consecutive period of three months or otherwise as determined by the Committee of Management.

5. REGISTER OF MEMBERS

- (a) The Committee of Management shall cause a Register of Members to be maintained which shall contain the following particulars:
 - i. The names and addresses of all Full Members and Life Members and the numbers of members in each family who shall be considered as members of the Association and who will be eligible to be appointed to the Committee and have voting rights.
 - ii. The date on which a person commenced or ceased to be a member.
 - iii. Such other information as the Committee of Management may from time to time decide that the register should contain.
 - iv. The Secretary shall arrange to display at the Vihara premises a complete list of the names of Full/Life Members along with an up to date schedule of the subscription status of each member.
- (b) The register of members shall be available for inspection by members at the address of the Public Officer.

6. VOTING RIGHTS

- (a) A member who has been a Full or Life Member as per clause 4 above shall be eligible to vote at a general meeting of the members provided:
 - i. He / She was so registered as a financial member for a minimum of six (6) months prior to the date of the meeting.
 - ii. All persons under a Family Membership shall have only one vote, where polling is in progress or is requested
 - iii. Two (2) weeks prior to such a scheduled meeting, the Secretary shall provide a list of members eligible to vote and display the same on the notice board at the Vihara.
 - iv. Only members who have been members for six consecutive months and whose subscription (if any) has been paid up to date of the meeting shall
 - (a) Be eligible to stand for election to the Committee of Management;
and
 - (b) Be entitled to vote at any general meeting
 - (c) All votes shall be given personally or by proxy

7. MEMBERSHIP FEES

- (a) All Full Members shall pay a minimum annual membership fee of One Hundred Eighty Dollars subject to any changes determined by the general membership at an Annual General Meeting.
- (b) Membership Fees shall be paid quarterly/half yearly/annually in advance but in either case on or before the 7th day of the relevant month.
- (c) Unemployed, Pensioners, Students, and Disabled could obtain Full membership by payment of a minimum of half the annual Full Membership Fee subject to any changes determined by the general membership at an Annual General Meeting.
- (d) (i) Any person eligible to become a full member may become a Life Member upon the payment of a lump sum of One Thousand Five Hundred Dollars. This payment should have been or could be made in full within a period of three months.
(ii) Payments made as (i) above from the inception of the Association shall be considered for Life Membership.
- (e) The Treasurer shall cause to maintain the records and issue receipts of such membership fees paid.
- (f) Such records maintained by the Treasurer shall be available for inspection by the members upon request.

8. RESIDENT PRIESTS

8.1 THE CHIEF INCUMBENT PRIEST

- (a) Shall be a member of *Theravada Mahasanga* of Sri Lankan origin.
- (b) Will always be the ex-officio patron and Spiritual Advisor of the Adelaide Sri Lanka Buddhist Vihara Inc., who will advise the Committee and guide the Committee on all religious matters.
- (c) The Chief Incumbent priest is responsible for nominating his successor who shall be appointed as a Resident Priest as set out in Clause 8.2 (a). This nomination must be witnessed by the President, Secretary and the Treasurer of the Management Committee. A notification shall be sent to the members within 30 days of the nomination.

8.2 RESIDENT PRIESTS

- (a) Shall be members of Theravada Mahasanga selected by the Chief Incumbent Priest in consultation with the Management Committee of the Association for an initial period of one year. However, with the approval of the Chief Incumbent Priest, the Management Committee may extend this period up to a maximum of four years. Furthermore, with the consent of the Chief Incumbent Priest and the Management Committee and with the approval of not less than seventy-five per cent of members voting at an Annual General Meeting, any restrictions of stay of a resident priest may be removed to allow the permanent stay.
- (b) All Resident Priests must follow instructions from the Chief Incumbent Priest at all times.
- (c) All visiting monks must be approved by the Chief incumbent Priest.
- (d) It is the sole responsibility of the Committee of Management to provide for and look after the health and the personal needs of the resident priest/s.

- (e) The resident priest/s shall at all times foster the development of the Association and the Vihara.

8.3 APPOINTMENT OF THE CHIEF INCUMBENT PRIEST

In the event that the office of Chief Incumbent Priest has become vacant by reason of his death, resignation, prolonged illness, leaving the temple, derobing or the Chief Incumbent Priest becomes incapable or incapacitated to perform the role of the Chief Resident priest as determined by seventy-five per cent of members voting in favor at a Special General Meeting, then

- i. The successor who has been nominated as per Clause 8.1 (c) shall be appointed as the Chief Incumbent Priest by the Management Committee with the approval of not less than seventy-five per cent of members voting at a Special General Meeting and,
- ii. If the successor does not meet the criteria in Clause 8.2 (a), the successor shall be appointed as the Acting Chief Incumbent Priest subject to the approval of not less than seventy-five per cent of members voting at the next Annual General Meeting and if not then,
- iii. A senior resident priest shall be appointed by the Special General Meeting as the Acting Chief Incumbent Priest subject to the approval of not less than seventy-five per cent of members voting at the next Annual General Meeting, if not then,
- iv. The Management Committee with the approval of not less than seventy-five per cent of members voting at a Special General Meeting shall appoint a minimum of ten financial members to a special sub-committee to identify a suitable *Theravada Mahasanga* to be appointed as the Acting Chief Incumbent Priest for an initial period of one year.

9. COMMITTEE OF MANAGEMENT

- (a) The administrative affairs of the Association shall be managed by the Committee of Management constituted as provided under 10 (c) thereunder, who shall be laymen / women belonging to the Buddhist community and elected at the Annual General Meeting of the Association.
- (b) The powers vested upon the committee of management, as per under Powers "in " Statement Of Purpose" shall be for general control and administration of properties and funds of the Association as and when required. The decision of the majority of the Committee of Management on all matters shall prevail and shall be binding on the members provided such acts, if in contravention, are duly rectified by the patron.
- (c) The Seven officers of the Association who shall be called the Committee, shall comprise the following:
 - i. The President
 - ii. Vice President
 - iii. Secretary
 - iv. Assistant Secretary

- v. Treasurer
 - vi. Two Committee Members
- (d) At least four positions in the Committee ie. a majority shall be occupied by members who are Sri Lankan citizens or persons of other nationalities who have previously held Sri Lankan citizenship or of Sri Lankan descent.
 - (e) Each Officer of the Association shall hold office until the next Annual General Meeting after the date of his/her election and is eligible for re-election. However, no person shall serve as the President of the Committee of Management longer than a consecutive period of Twenty Two months.
 - (f) In the event of a casual vacancy in the offices of President, Secretary, or Treasurer occurring Management Committee will elect a member from the current Committee to fill such vacancies. A person so elected by the committee may remain in office up to and the conclusion of the next annual general meeting following the date his/her appointment.
 - (g) In the event of a casual vacancy in any office other than those referred to in subclause.9 (f) the Committee may appoint one from the general membership eligible for election for the Committee to the vacant office and the member so appointed may continue in office up to the conclusion of the next Annual General Meeting following the date of his/her appointment.
 - (h) Only two such vacancies could be filled during any one period of office. In the event of a number of vacancies exceeds two, a special general meeting should be called to fill these vacancies. (Procedure should be as outlined in clause 10.)
 - (i) Services of the past President could be requested in an advisory role whenever the Committee of Management feels there is a need for it.

10. ELECTION OF COMMITTEE MEMBERS

- (a) Nominations of candidates for election as members of the Committee :-
 - i. Shall be made in writing, signed by two members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the prescribed form of nomination); and
 - ii. Shall be delivered to the Secretary of the Association not less than seven (7) days (closing time of nominations should be announced) before the date fixed for the holding of the Annual General Meeting.
- (b)
 - i. At the closing time of nominations, the Secretary will open all nominations received in the presence of two other members of the committee. Until this point in time, all nominations received will be kept sealed. Further, he/she will refuse to accept any nominations handed over to him/her personally in open envelopes.
 - ii. All nominations received should be displayed on the temple notice board.
 - iii. Such candidates seeking nomination must be a Financial Member of the Association for a minimum period of six (6) months immediately prior to the closing date of nominations.

- (c) If sufficient nominations are not received to fill the vacancies of the Committee the candidates nominated shall be deemed to be elected, and existing members shall, with consent continue for a further period of term in such positions where no nominations have been received
- (d) If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.
- (e) If the number of nominations exceeds, the number of vacancies to be filled a ballot shall be held.
- (f) The ballot for the election of members of the Committee shall be conducted at the Annual General Meeting by a secret ballot. Results of such a ballot should be made known to the membership before the close of the meeting.
- (g) Any member who is unable to attend an Annual General Meeting or a Special General Meeting may represent him or herself by a proxy. Any member requiring a proxy vote should contact the secretary seven (7) days prior to the election by telephone. Secretary will send a proxy only to the registered address of the member, or by hand to the member only. (It is important to note that it is the member's responsibility to notify any change of address to the Secretary.)
- (h) A member can be nominated for one post only.
- (i) For the purpose of these clauses, the office of a member of the committee becomes vacant if the office or member
 - i. Ceases to be a member of the Association.
 - ii. Becomes an insolvent under administration within the meaning of the Companies Act.
 - iii. Resigns his/her office by notice given in writing to the Secretary.
- (j) The Committee once elected shall appoint an auditor for the financial year, to have the books of the Association audited before the next Annual General Meeting.
- (k) The audited financial report shall then be circulated among the members 28 days prior to the next Annual General Meeting,

11. PROCEEDINGS OF COMMITTEE

- (a) The Committee shall meet at least once every month at such places and times as determined by the Committee.
- (b) Special meetings of the Committee may be convened by the President or by any Four of the members of the Committee.
- (c) Notice shall be given to members of the Committee of any special meeting specifying the general nature of the business to be transacted at such a meeting.
- (d) Four members of the Committee one of whom shall be the President, constitutes the quorum for the transaction of the business of a meeting of the Committee.
- (e) No business will be transacted unless a quorum is present and if within half an hour of the time

appointed for the meeting a quorum is not present the meeting shall stand adjourned to the same place and the same hour of the same day in the following week, unless the meeting was a special meeting, in which case it lapses.

- (f) No Committee meeting shall be convened without the presence of the President.
- (g) Issues arising at a meeting of the Committee shall be resolved on a show of hands basis or, if demanded by a member, by a poll taken in such manner as determined by the President.
- (h) Each member present at a meeting of the Committee or of any sub-committee appointed by the Committee is entitled to one vote only.
- (i) Notice of each Committee Meeting shall be given by the Secretary to each member of the Committee within a reasonable time before the date of the meeting.
- (j) Subject to sub-clause 10(e) the Committee may act notwithstanding any vacancy/vacancies of the Committee.
- (k) Sub Committee: - Sub Committee may be elected to enhance the performance of the Committee. Structure of the sub subcommittee should be documented with assignments given, proper terms of reference, and period of life of the subcommittee.

12. SECRETARY

- (a) The Secretary of the Association shall keep minutes of the resolutions and proceedings of each general meeting and each Committee Meeting in books provided for that purpose together with a record of the names of persons present at such meetings.
- (b) Minutes of the Committee Meetings shall be minuted and circulated among the Committee Members before the next meeting. The minutes shall then be read and adopted as correct at the next meeting.
- (c) At the end of each committee meeting, the Secretary or the President will summarize the decisions arrived at the meeting and record it.

13. TREASURER

- (a) The Treasurer shall:-
 - i. Collect and receive all money due to the Association and make all payments authorised by the Committee.
 - ii. Issue a receipt for membership fees received, and enter all donations in the gift/donations book maintained for that purpose. A list of all donations so received for a minimum of three preceding months shall always be maintained on the Vihara notice board.
 - iii. Make available such books and accounts referred to above for inspection by Members if so required.
 - iv. Once every month prepare an income and expenditure statement and distribute among

the Committee members for their approval. Once approved a copy of this statement shall be displayed on the notice board at the Vihara premises.

- v. Prepare a summary balance sheet every three months and circulate to the members.
- (b) The Treasurer is permitted to settle all bills pertaining to the temple expenses and expenses of maintaining the Priest. He/she is also able to spend \$100 per month toward any incidental expenses of the Association. Such expenses should be tabled at the next Committee meeting with proper invoices/receipts for approval.
- (c) Any other amounts of money to be spent should be approved by the Committee up to a maximum of \$5000 (Five thousand dollars).
- (d) Any expenditure over \$5000 (Five thousand dollars) per occasion/item should be referred to the general membership clause 15(f).

14. BANK ACCOUNTS/CHEQUES

- (a) The bank accounts of the Association shall be kept with any such Bank or Banks determined by the Committee.
- (b) All cheques, drafts, bills of exchange promissory notes and other negotiable instruments shall be signed by the Treasurer together with the President or the Secretary.

15. ANNUAL GENERAL MEETING

- (a) The Association shall in each financial year convene an Annual General Meeting of its members.
- (b) The Annual General Meeting shall be held on such day as the Committee determines, after the expiration of its term of office.
- (c) The Annual General Meeting shall be specified as such in the notice convening it.
- (d) The ordinary business of the Annual General Meeting shall be:-
 - i. To confirm the minutes of the last preceding Annual General Meeting.
 - ii. The President of the Association to table a report on the activities carried out at the Vihara during the past year.
 - iii. Adopt the balance sheet and income and expenditure accounts for the last financial year and the report of the Treasurer and the Auditor.
 - iv. To elect office bearers for the Committee.
 - v. To transact any other business of which notices had been given.
- (e) The Annual General Meeting shall be in addition to any other general meetings that may be held in the same year

- (f) The quorum for the Annual General Meeting shall be 1/3 of its Membership.
- (g) Within fourteen (14) days of the election of the new Committee Members, it shall be the responsibility of the outgoing Committee to hand over all relevant books registers, such as the register of members, minute books, assets register, books of account and chequebooks to the newly elected Committee.
- (h) Not more than twenty-four months shall elapse between two Annual General Meetings at any time unless such an extension of the term has been duly ratified by the membership at a Special General Meeting.

16. SPECIAL GENERAL MEETING

- (a) All general meetings other than the Annual General Meeting shall be called Special General Meetings.
- (b) The Committee may, whenever it thinks fit, convene a Special General Meeting of the Association and where, but for this sub-clause, more than 15 months have lapsed between Annual General Meetings, shall convene a special meeting before the expiration of that period.
- (c) The requisition for a Special Meeting shall state the objectives of the meeting and shall be signed by the members making the requisition and be sent to the address of the secretary and may consist of several documents in the like form, each signed by ten or more of the Members making the requisition.
- (d) If the Committee does not cause a Special General Meeting to be held within one month after the date on which the requisition is sent to the address of the Secretary, the members making the requisition, or any of them, may convene a special general meeting to be held not later than three (3) months after the date.
- (e) A Special General Meeting convened by Members in pursuance of these rules shall be convened in the manner as nearly as possible to that in which those meetings are convened by the Committee.
- (f) Communication with general membership:- In the event, the Committee feels there is an issue in which the general membership should participate in expressing their views, the following procedure is to be followed. (Please Note: with this procedure members are given the opportunity to be close to the decision making process. It has been our experience that member participation in general meetings is poor due to personal, employment and family commitments).
 - i. Send a detailed questionnaire to all Members with answer options as yes/no with a self-addressed stamped envelope of the Association.
 - ii. All replies are to be received into a Post Office Box which will be opened in the presence of three Committee members.
 - iii. Make a decision, taking into consideration the feedback received.

17. NOTICE OF MEETING

- (a) The Secretary of the Association shall, at least fourteen (14) days before the date fixed for holding a general or special meeting of the Association cause to be sent to each member of the Association at his/her address appearing in the register of members, a notice by pre-paid post stating the agenda of the meeting, place, time and date.
- (b) No business other than that set out in the notice convening the meeting shall be transacted at the meeting.
- (c) A member desiring to bring any business before a meeting may give notice of that business in writing to the Secretary, who shall include that item in the agenda of the meeting, after receipt of the notice.

18. PROCEEDINGS AT GENERAL MEETING

- (a) All business that is transacted at a Special General Meeting and all business that is transacted at the Annual General Meeting shall be deemed to be special business.
- (b) No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote are present, during the time when the meeting is considering that particular item.
- (c) One-third of members present (including proxy representation) (being members entitled under these rules to vote at a general meeting) constitute a quorum for the transaction of the business of a general meeting.
- (d) If within one hour after the appointment time of the commencement of a general meeting, a quorum is not present, the meeting, if convened upon the requisition of members shall be dissolved and in any other case shall stand adjourned to the same day and time the week after and (unless another place is specified by the chairperson at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) same place.
- (e) The President, or in his/her absence, the Vice President, shall reside as chairperson at each general meeting of the Association.
- (f)
 - i. The chairperson of a general meeting at which a quorum is present may, with the consent of the membership present at the meeting adjourn the meeting, No business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
 - ii. Where a meeting is adjourned by fourteen (14) days or more notice of the adjourned meeting shall be given as in the case of the general meeting.
 - iii. Except as provided in the sub-clauses (i) it is not necessary to give prior notice to membership of an adjournment or, the business to be transacted at an adjourned meeting.
- (g) Issues arising at a general meeting of the Association which require a vote to be taken shall be resolved on a show of hands basis or, if determined by 10 or members, by a poll taken in

a manner as specified by the chairperson.

19. FUNDS

The funds of the Association shall be derived from annual subscriptions, donations and such other sources as determined by the Committee.

20. ALTERATIONS TO THE CONSTITUTION

No part of this constitution shall be amended or repealed:-

- (a) Except in accordance with the provisions of the Act.
- (b) Without the approval of not less than seventy-five per cent of members voting at a general meeting, and
- (c) Without a minimum of twenty-one days notice given for the meeting.

21. WINDING UP OR CANCELLATION

The association may be wound up in the matter provided for in the Act. In the event of the winding up or the cancellation of the incorporated Association, the assets shall be donated at the discretion of the Management Committee to a Buddhist Institute or any other approved charitable organization, with similar objectives which prohibits distribution of assets to members.

22. SINHALA BUDDHIST SCHOOL

Sinhala Buddhist School shall operate under the auspices of the Adelaide Sri Lanka Buddhist Vihara Inc. with effect from 1st January 1999.

23. ADELAIDE SRI LANKA CULTURAL HUB (ASCH)

- (a) Adelaide Sri Lanka Cultural Hub (ASCH) shall be the cultural facility of the Association.
- (b) The Committee of Management of the Association has the sole responsibility and authority in managing, operating and maintaining the ASCH.
- (c) ASCH shall be open for use with effect from 12th August 2017 in accord with the user guidelines included as Annexure 1 herein.

24. FINANCIAL REPORTING

- (a) The first financial year of the association shall be the period ending on the next 30 June following incorporation, and thereafter a period of 12 months commencing on 1 July and ending on 30 June of each year.
- (b) The association shall keep and retain such accounting records as are necessary to correctly record and explain the financial transactions and financial position of the association in accordance with the Act.

----- || -----

ASSOCIATIONS INCORPORATION ACT 1981 Section 5(b) STATEMENT OF PURPOSE AND OBJECTIVES

1. The name of the proposed Incorporated Association is the Adelaide Sri Lanka Buddhist Vihara Incorporated
2. The purpose for which the proposed incorporated association is established are:
 - (a) To establish and maintain a Buddhist Association call the “ADELAIDE SRI LANKA BUDDHIST VIHARA INCORPORATED.”
 - (b) To promote the study, observance and propagation of Buddhism according to Theravada Buddhism for religious and educational purposes for the benefit of the Sri Lankan Buddhist community in South Australia and the General Public.
 - (c) To safeguard and protect the welfare of all living being and to promote peace and harmony among all people in accordance with the teaching of Lord Buddha
 - (d) To introduce the philosophy of life-based on the teachings of the Buddha and encourage the study, practice and realization of the teaching of the Buddha.
 - (e) To promote and maintain direct or auxiliary activities for education through conducting classes in meditation, the deeper aspects of Buddhist Philosophy or Abhidhamma and other Buddhist teachings, teach languages like Pali, Sinhala and Sanskrit to facilitate the study of Buddhist Philosophy and rent or build and maintain a Buddhist Education Institute for this purpose.
 - (f) To organize campaigns to donate blood, organs, food and other items in keeping with the Buddhist teachings and principles.
 - (g) To engage in social, cultural, charitable, philanthropic, benevolent and humanitarian work by providing counselling according to Buddhist Philosophy and other services.
 - (h) To establish a centre for teaching meditation, provide necessary facilities for the practice of mediation and encourage the practical observances of the teaching of the Buddha
 - (i) To establish an international library on Buddhist philosophy and culture for the use of the public.
 - (j) To sponsor action that promotes mutual understanding between various religious denominations.

3. Powers of the Association

The association shall have all the powers conferred by section 25 of the Act and furtherance of the objectives shall have power to:

- (a) Enter into contracts or agreements with, any persons, any government authority or institutions, statute body or corporations, and to determine who shall sign such contracts or agreements on behalf of the Association.
- (b) Receive donations, contributions or grants made under any statutes of Australia or any voluntary contribution made by any person or persons for promoting the objectives of the Association.
- (c) Establish and maintain public funds, each of which funds shall be for the exclusive purpose of providing money for the acquisition, construction and maintenance of buildings to be used as a school or college (within the meaning of Section 78(i) (a) (xv) of the

Income Tax Assessment Act; 1936 as amended) by the Association Without profit or gain for the furtherance of the said objectives.

- (d) Receive and to hold property both movable and immovable, upon or by virtue of any testamentary disposition or otherwise.
- (e) Take and hold real or personal property of every disposition which may become vested in the Association by virtue of any purchase, grant gift testamentary disposition or otherwise, and all such property shall be held by the Association for the purpose of the Association and subject to the rules of the Association of the time, sell, mortgage, lease, exchange or otherwise dispose of the same and to invest its funds in such manner as may be necessary or expedient for the furtherance of its objects.
- (f) Draw, make, accept, endorse, discount, execute and issue promissory notes, bills of exchange, bills of lading and other negotiable or transferable instruments.
- (g) Appeal for, receive or accept gifts or donations.
- (h) Print and publish any newspapers, periodicals, books or pamphlets which the Association would believe to be beneficial to the members.
- (i) Indemnify any person against any loss or damage suffered in consequence of having become liable to pay any damages on account of any act of omission done on behalf of the Association.
- (j) Place the funds of the Association in one or more of the local banks, and invest, from time to time, such part of the said funds not required for withdrawals, and other current expenses, in fixed deposits in one or more of the local banks.
- (k) Do any other acts necessary to promote the objectives of the Association.
- (l) Incur such expenditure as may be necessary for the administration of the affairs of the Association and of the temple according to the set financial practices.

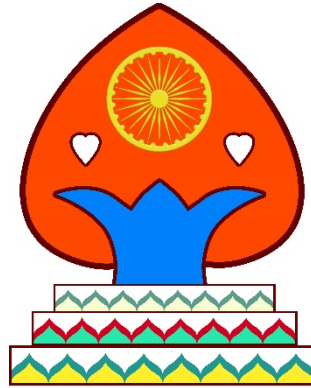
----- II -----

INTERPRETATION

In these rules, unless the contrary intention appears:-

- ASSOCIATION** - Means **ADELAIDE SRI LANKA BUDDHIST VIHARA INCORPORATED**
- VIHARA** - Means premises of any temple maintained by the Association
- COMMITTEE** - Means the Committee of Management of the Association duly appointed at the General Meeting
- FINANCIAL YEAR** - Means a period of twelve months commencing on the 1st day of July
- GENERAL MEETING** - Means a general meeting of members convened in accordance with clause 16
- FULL MEMBER** - Means a financial member of the Association with voting rights as specified under clause 4(a)(i) above
- THE CHIEF INCUMBENT PRIEST**- Means a member of Theravada Mahasanga of Sri Lankan origin who is the ex-officio patron and Spiritual Advisor of the Adelaide Sri Lanka Buddhist Vihara inc.
- RESIDENT PRIESTS** - Means members of Theravada Mahasanga selected by the Chief Incumbent Priest in consultation with the Management Committee of the Association for the period of one year or more than one year.
- VISITING PRIESTS** - Means members of Theravada Mahasanga selected by the Chief Incumbent Priest in consultation with the Management Committee of the Association for the period of less than one year.

SCHEDULE 1



ADELAIDE SRI LANKA BUDDHIST VIHARA INCORPORATED

අද්විලේඩ් ශ්‍රී ලංකා බෞද්ධ විහාර සංගමය

ANNEXURE 1

ADELAIDE SRI LANKA CULTURAL HUB (ASCH)

Objective: The main objective of ASCH is to enable Sri Lankan multicultural communities to access social and cultural services and use it as a platform to plan, implement and manage their social and cultural programs in South Australia.

Management: ASBV management committee has the sole authority in the management of the ASCH and in the event of any dispute in relation to the approval of the application, the decision of the ASBV management committee shall be final.

User guidelines: ASCH

1. ASCH shall be open from 8.00 am to 10.00 pm (operational hours) on all days
2. The users of the ASCH and their visitors should leave the carpark before 10 pm in a quiet manner to minimise the disturbances to the neighbours.
3. ASBV shall use the ASCH for the following activities during operational hours:
 - i) Counselling
 - ii) Meditation
 - iii) Committee meetings
 - iv) Community gatherings
 - v) Almsgiving
 - vi) Cultural activities
4. Maximum capacity of the congregation shall not exceed 200 persons.
5. The user must:
 - i) ensure that proper care taken of the facilities of the ASCH and the building is kept secure during the time of use
 - ii) ensure that the neighbours, monks and other users of the ASBV premises including the place of worship buildings are not disturbed while using the ASCH.
 - iii) be aware that smoking and consuming alcohol are strictly prohibited anywhere in the premises
 - iv) ensure that all food brought in to the premises is vegetarian
 - v) ensure that the facilities are left in the condition that they were in at the commencement of the use, including by:
 - a) returning any furniture and equipment moved during the use of the facilities to the position they were in prior to the use
 - b) making certain that the facilities are left clean and tidy
 - c) removing all garbage piled up during the use
 - vi) switch off the power, lights and air conditioner before leaving
 - vii) ensure that all external doors and windows locked before leaving
 - viii) be aware that loss of the issued key/s will incur replacement and re-keying costs to the user
 - ix) promptly repair any damage caused to the facilities or other property as a result or in any way connected with use of the facilities by the user, at user's expense
6. Car parks
 - i) Shall be used as sign posted in designated areas. If there are no car parks available on site, parking on the James Street and Shurdington Road is not allowed and the Park-n-ride below the temple at the roundabout should be used.
 - ii) Parking spaces accessed via Mount Street shall only be used by the ASBV management committee members.

- iii) Parking shall not obstruct the driveways of neighbours or other uses/vehicles.
7. Apart from the ASBV, other Sri Lankan community organisations shall use the ASCH during the operational hours, provided that:
- i) ASCH is available and not being used by the ASBV
 - ii) Written approval has been obtained from the ASBV management committee at least one month prior to the use
 - iii) Purpose of the use should be non-religious and restricted to committee meetings, community gatherings and cultural activities
 - iv) The Secretary, ASBV shall check the availability and send the application form to the user
 - v) The applicant shall pay the donation, attach with the completed application form and return to the Secretary, ASBV
 - vi) The Secretary, ASBV shall book the hall and send the approval in writing to the user
 - vii) Clauses 2, 4, 5 and 6 mentioned above shall be strictly adhered to.
8. Toilet facilities located in the place of worship building shall be utilized by users as signposted ensuring that
- i) Due respect is observed when entering the place of worship building by removing footwear including shoes, slippers and thongs and head-wear including caps and hats and keeping silence
 - ii) Monks, devotees and other users of the place of worship building are not disturbed
 - iii) No other facilities except the toilets in the place of worship building are used
 - iv) Lights in the toilets are switched off, and the facilities are left clean and tidy after use
-